

Instructions for completing the AS-EPA Notice of Arrival (NOA) for Pesticides and/or Devices

The Importer/Agent must submit a complete Notice of Arrival (NOA) form prior to the shipment of Pesticides and/or Devices to the American Samoa Environmental Protection Agency.

Please follow the table below for quick instructions for filling out the NOA form and information on how to submit the NOA form to AS-EPA office.

PART I: TO BE COMPLETED BY THE IMPORTER/AGENT

Questions	Description of Response
1. Name and Address of Importer or Agent	Importer is the person who ships his or her pesticide and/or device without an Agent in American Samoa. The Agent is someone working on behalf of the Importer. Must provide the full name of either Importer or Agent and Address.
2. Name/Address of Consignee	Full name and address of the business owner/importer claiming the imported pesticides and/or devices.
3. Country of Origin	Provide the name of the country where the shipment of pesticide and/or devices is coming from.
4. Port of Entry	Provide the name of which port in American Samoa the shipment of pesticide and/or devices should arrive at.
5. Carrier	Provide the name of the Ship, Airplane, Cargo, etc. that's bringing the pesticide and/or device in American Samoa.
6. Entry Date	Provide the exact date for the arrival of the shipment of pesticide and/or device
7. Total Containers	If pesticide and/or device are shipped within containers, how many containers are packed within pesticide and/or device on the ship.
8. Container Numbers	Provide the container number if the pesticides and/or devices are shipped within a container.
9. NOI Serial Number	Provide the NOI Serial Number issued by AS-EPA on the NOI form attached with the NOA.
10. Remarks	Any remarks regarding the importation of the pesticide or device must be made within this section.
11. Consent Statement	The Importer or Agent must recheck all information provided in each section that is true and accurate to his or her knowledge.
12. Print Name	The importer or agent must provide full name.
13. Signature	The importer or agent provides his or her signature.
14. Date	Enter the current date for submitting
15. Before Submitting the NOA Form	Attach the NOI with the NOA before submitting it to AS-EPA.

Part II: Submitting the NOA and NOI form to AS-EPA.

There are two ways for submitting you complete NOA and NOI form:

1. Dropping it off at the AS-EPA office located in Utulei near the Executive Office Building (EOB).
2. Sending an electronic copy through AS-EPA pesticide staff via emails to Tualagi Gaoteote: tualagi.gaoteote@epa.as.gov and Fa'amamata Meredith: faamamata.meredith@epa.as.gov.

AS-EPA will conduct its regulatory review and comments within 5 business days upon submitting a complete NOA form. AS-EPA will then return the NOA and NOI form with its comments through via email or phone..